



## Innovation in Teaching Award

The aim of the Award for Innovation in Teaching is to recognize and encourage the use of innovative and creative teaching methods and design. This province-wide award attracts both recognition and a financial award of \$1,500 for the faculty member or team and \$500 for the winner's faculty association.

### Eligibility

The Award is open to all ACIFA members. The nomination may be for an individual or a group/team.

**Nominations** for the award are made by colleagues with the consent of the innovator(s). Nominations must be submitted using the [nomination form](#).

An instructor who wins the award is not eligible for the award for 5 years following the winning of the award. An instructor who has been nominated, but has not won the award, is immediately eligible for the award for the following year.

### The Nomination Process

Upon determining that a faculty member is a qualified candidate for this award, nominator(s) will prepare a two to three page document in accordance with selection criteria in this document. The nomination forms are to be submitted to the member's association.

Each participating ACIFA member association will conduct a nomination and selection process at the local level, in accordance with the guidelines in this document, to select up to two nominations to be submitted to the ACIFA Awards Committee.

The ACIFA Awards Committee, established by the Professional Affairs Committee of ACIFA, will select the winner of the award from nominees put forward by each of the participating local faculty associations.

### Selection Criteria

- The extent to which the innovation has had a practical outcome that improved teaching, learning, curriculum design, and/or assessment
- Evidence of student satisfaction and learning outcomes
- Evidence that the innovation was successfully integrated into the total learning process for the relevant course of study
- The potential for the innovation to be applied to different fields of study
- The extent to which the innovation made effective and efficient use of resources

### Format for Applications

Upload a 2- to 3-page document limit plus appendices on the [nomination form](#). Provide information in the following format:

1. Innovator/project team details: name(s), position, and college/institute
2. A description of the innovation
3. The rationale for implementing the change
4. The outcomes of the innovation
5. Names and signatures of a nominator
6. Any supporting documentation to be attached as appendices

### **Judging Panels**

Four members, selected on an annual basis from and by the Professional Affairs Committee of ACIFA, will select the final award winner from the nominees selected by the local faculty associations.

### **Mutual Obligations**

The ACIFA Awards Committee will award the winner of an Innovation Award in Teaching with:

- An announcement in the ACIFA newsletter and website
- \$1,500 made available to the winner and another \$500 to the winner's faculty association
- A formal presentation at the ACIFA Annual Conference
- Coverage of expenses for the winner(s) to attend the Annual ACIFA Conference to receive their award

### **The Award Winner will be expected to:**

- Attend the ACIFA Annual Conference to accept the award
- Submit for publication in the ACIFA newsletter a description of the innovation and its successful implementation before the end of the year in which the award was won
- Present the winning submission in a session at the ACIFA Annual Conference

### **Application Dates**

**January 4, 2019** – Applications must be submitted using the [nomination form](#) by midnight.

**January 7, 2019** – The nominations will be forwarded to the nominees' faculty associations.

**January 14, 2019** – Faculty associations to notify the PAC Committee Chair of their selections (2 max)

**January 15, 2019** – The PAC Award Sub-Committees will receive the selected award nominations

**January 30, 2019** –The ACIFA Awards Committee will notify the award winner

### **Award Sponsors**

The award is sponsored and administered by the **Alberta Colleges and Institutes Faculties Association** and **Johnson Insurance**.