

ANNUAL GENERAL MEETING

Tuesday, May 10, 2022, 8:00 a.m. to 10:00 a.m.
Beauvert Room, Jasper Park Lodge

AGENDA

** denotes attachments*

1. President's Welcome and Call to Order
2. Approval of Agenda
3. Appointment of Parliamentarian
Motion: To approve Christine Fulkerth as parliamentarian.
4. Minutes of May 15, 2021 meeting* (p. 2)
5. Executive Reports
 - 5.1 President's Report* (p. 4)
 - 5.2 Vice President Executive
 - 5.3 Vice President External* (p. 7)
 - 5.4 Vice President Negotiations* (p.9)
 - 5.5 Vice President Professional Affairs* (p. 10)
 - 5.6 Vice President Finance and Records*(p. 11)
- Presentation of 2022/2023 budget* (p. 12)
Motion: To approve the proposed budget for 2022/2023.
6. New Business
 - 6.1 Restricted Reserve Amendments* (p. 17)
Motion: To merge the legal defence fund restricted reserve with the legal restricted reserve.
 - 6.2 Election of Officers* (p. 18)
 - a. VP Communications
 - b. VP External
 - c. President**Motion:** To destroy ballots.
7. Questions from the Floor
8. Information Items
9. Appointment of Auditor for 2022/2023
Motion: To appoint Peterson Walker LLP as the auditor for 2022/2023.
10. Adjournment

Annual General Meeting Minutes
Alberta Colleges and Institutes Faculties Association
Saturday, May 15, 2021
Webex, Online

1. Call to Order
Ken Heather called the meeting to order at 9:08, welcoming attendees online. He acknowledged that we all work and operate on the indigenous lands.
2. Approval of Agenda
The agenda was approved as circulated. (Wilson/Caldararu) Carried.
3. Appointment of Parliamentarian
Christine Fulkerth of Olds College volunteered to serve as parliamentarian for the meeting.
Motion: To approve Christine Fulkerth as parliamentarian. (Howes/Asadi) Carried.
4. Approval of Minutes of October 24, 2020
Minutes of the October 24, 2020 meeting were approved as circulated. (Howes/Wilson).
Carried.
5. Executive Reports
 - 5.1 President's Report – Ken Heather
Ken highlighted parts of his report which was attached.
 - 5.2 Executive Vice President – Leslie Sayer
Leslie said that his role has been very much reduced. He hopes that the next person to come into the role as VP Executive will expand this position to take on a few more responsibilities. Cheryl and Ken both thanked Les for his great work when he was interim president.
 - 5.3 Vice-President, External – Gail Hiar
Gail highlighted parts of her report which was attached. Gail acknowledged the work of all of the institutions presidents and executives. She thanked Brendan Bruce for the work he's done with us regarding strike readiness.
 - 5.4 Negotiations – Brian McCulloch, ACIFA LRO (As Ryan Kaupp, VP Negotiations, was not able to attend)
Brian said that all 13 ACIFA institutions have opened up bargaining. Beyond ACIFA, our whole sector and support staff are technically in negotiations now. About half of our institutions have deferred negotiations until a later point, while the other half are in some sort of discussion. He believes the reason that both associations and administrations have been reluctant to expedite bargaining, we believe, is because of the mandates by the government under the public sectors employer act. The government is requiring 4-year agreements that would technically expire in 2024, and they seem to be looking at a 3-4% rollback to salary. We are also seeing decreases to vacation and other paid leaves. Decreases to severance and redundancy cases, and expansion of management rights reducing the need to collaborate with us or consult.
 - 5.5 Vice President, Professional Affairs – Brooklin Schneider
Brooklin highlighted parts of her report which was attached. She thanked the PAC committee on their work adjudicating the awards. She also thanked the hosting committee for the work they did although the conference was cancelled.

- 5.6 Vice President Records and Finance – Cheryl Meheden
 - a. Review of Budget
Cheryl highlighted efficiencies. There were no concerns about last year's budget. We have a large surplus due mainly to the cancellation of in person meetings as well as the conference. Cheryl thanked Victoria for her work on the budget and for the package presentation.
 - b. Approval of Proposed Budget for 2021/22
Motion: To approved the proposed budget for 2021/22. (Meheden/Wilson). Carried.
Cheryl explained why there is a proposed deficit budget for this year. They proposed putting money into legal, website, and advocacy.
 - c. Contribution to Defence Fund
Motion: To move \$125,000 from ACIFA operating account to the ACIFA defence fund account. (Meheden/Hiar). Carried
6. New Business
 - 6.1 Constitutional Amendments
Motion: To approve the Constitution as presented. (Caldararu/Sayer). Carried
 - 6.2 Bylaw Amendments
Motion: To approve the Bylaws as presented. (Asadi/Rodrigues). Carried
 - 6.3 Election of Officers
 - a. VP Executive
Ken called for additional nominations from the floor three times. Hearing none, Garry Wilson of NAIT was acclaimed for a 2-year term. He will assume chair of this position July 1, 2021.
 - b. VP Professional Affairs
Ken called for additional nominations from the floor three times. Hearing none, Brooklin Schneider of NorQuest College was acclaimed for a 2-year term. She will continue her role.
 - c. VP Finance & Records
Ken called for additional nominations from the floor three times. Hearing none, Cameron Gall of SAIT was acclaimed for a 2-year term. He will assume this position July 1, 2021.
7. Questions and Concerns from the Floor
Nothing.
8. Information Items
Ken spoke about Alberta 2030 Skills for Jobs. He said that he was disappointed that they did not get a heads up before they released the final report. How they will implement a lot of those recommendations are still under development. Discussion followed.
9. Appointment of Auditor for 2020/2021
Motion: To appoint Peterson Walker LLP as the auditor for 2021/2022. (Meheden/Wilson). Carried
10. The meeting was adjourned with the completion of the agenda at 11:07

ACIFA President's Report

Prepared by Ken Heather

"The more that you read, the more things you will know, the more places you will go."

Dr. Seuss

It has been two long years since we were able to gather at an ACIFA Conference. This gives us a tremendous opportunity to reconnect with old friends and colleagues, and it gives us the opportunity to reach out to new opportunities in this ever-changing world of post-secondary education.

Once again, I would like to take this opportunity to commend all of you for your continuous dedication to your student success. We have all experienced unique changes in our teaching and learning environments, and I applaud the tremendous efforts that you have made to make it the best it can possibly be for our students.



Labor Unrest

On January 4, 2022, for the first time in post-secondary history in the province of Alberta, a faculty association went on strike!

Concordia University Edmonton Faculty Association gave strike notice on December 22nd. Since our associations were moved under the Labor Code in 2017, we always knew this would be a possibility, but until it happened, it did not seem real.

Concordia went on strike over two major issues that are affecting all of us: workload and compensation.

Concordia had some of the highest workloads at universities in the country and were substantially behind universities offering the same programming when it came to compensation.

The institution called them back to the negotiation table after four days on the picket lines although they were on the picket line for 11 days before they ratified their collective agreement. You can see more details of their agreement on their website: <https://www.cuefa.ca/>

There was tremendous support in solidarity for their strike. Several ACIFA members joined the picket lines over those 11 days, and ACIFA sent support to their strike fund.

Labor unions from across the province and the country gave their support by helping with organizing donations and solidarity on the picket line.

Several leaders of the labor unions stated *collective agreements are collective agreements*, and all labor unions have the right to negotiate a fair deal.

Since that time, University of Lethbridge Faculty Association was also on strike. UofL faculty were on strike for approximately 4 weeks before the institution agreed to mandatory mediation, which took just three days before they were able to come to an agreement. You can find more details of their settlement on their website: <https://www.ulfa.ca/>

ACIFA continues to give support of solidarity on the picket line and has donated to the strike funds in this province and across the country.

Negotiations

All 13 institutions ACIFA represents are at the bargaining table at the time of this report – and at various stages of negotiations: still negotiating, suspended, informal mediation. Formal mediation is a possibility; this could mean one of our institutions maybe going down the path of some sort of job action.

We are very hopeful that this does not become reality, but we must be prepared in case it does. I would like to commend all the negotiation teams for the incredible amount work they have done in preparation, which is turning out to be some of the toughest negotiations we have been through.

I also want to commend Brian McCulloch (ACIFA LRO) for his outstanding work in preparation and guidance at the negotiation tables he is helping with.

His incredible knowledge of all our collective agreements and the negotiation process has been invaluable in this round of negotiations. Thank you, Brian!

Retirement

After 26 years in post-secondary, I announced my retirement March 1st, 2022, to take effect June 30th, 2022.

I know this has been said many, many times, but it is so true. If somebody would have said to me 26 years ago that I was going to receive the opportunities and experiences that I have, I would have not believed them for one minute.

Some rough calculations in that time...I have taught over 2000 students to whom I hope I gave guidance, not only in their chosen profession, but also in their overall well-being.

To have the opportunity to volunteer with SkillsCanada for the last 25 years, to promote skills trades and technologies to the young people of this province, country and the world, has been nothing short of amazing!

To be a Team Canada's welding expert for the last five WorldSkills competitions and represent this country has been an honor.

To be a vital part of my department, to be able to sit on various councils and committees over the years as a faculty member, has helped me to better understand post-secondary and how to better represent faculty at the highest levels in this province.

Being president of the Faculty Association of Red Deer College (FARDC) for eight years has been an honor and a pleasure to represent them in this role.

There are too many people to mention here that have helped me and guided me in all aspects of that responsibility. I thank you, and I hope I have represented you well.

My role as the president of ACIFA has given me a tremendous opportunity to represent the 5500 members at a number of provincial tables. I am hopeful the groundwork has been laid, but this

important work will continue to speak on the behalf of post-secondary in the province of Alberta.

Appreciation for Executive

I want to personally thank the executive of ACIFA for all their support and guidance:

Garry Wilson, VP Executive

Ryan Kaupp, VP Negotiations

Brooklin Schneider, VP Professional Affairs

Cameron Gall, VP Finance and Records

Gail Hiar, VP External

I believe we had made an excellent executive, and I hope the membership will join me in thanking these individuals for the outstanding work they have done in their various roles. I thank you again!

Office Staff

I cannot say enough about the two individuals that work for this organization. Brian McCulloch and Victoria Kirchner have been incredible to work with, and I can't say enough how they have gone out of their way to support me in my role as president of ACIFA.

Their commitment to detail to look after every one of our member's organizations, needs and wants has been outstanding.

I know these two will go out of their way to help support a new president and executive members so this organization can continue to do the great work it does by representing our members' voices regarding post-secondary concerns.

In solidarity,
Ken Heather
ACIFA President

ACIFA VP External Report

Prepared by Gail Hiar

2022 Provincial Budget and Post-Secondary Education

Although current prices of oil will produce a "modest surplus" (according to the finance minister) in the Government of Alberta's budget, Alberta's colleges and universities are still facing financial pressures (please see the end of this report). And unfortunately, exceptional tuition hikes for many students will become a reality in Fall 2022.



Post-Secondary Provincial Job Action

As you will be aware, for the first time in Alberta Post-secondary history, we have seen strike actions take place. Concordia University of Edmonton Faculty Association was the first to go on strike, which commenced during the bitter cold on January 4, and lasted 12 days; then, the University of Lethbridge Faculty Association commenced their strike at noon on February 10 and lasted 40 days. During both job actions, many of our ACIFA institutions joined the picket lines in solidarity or sent letters of support. ACIFA also financially donated to the job action funds as a sign of solidarity.

ACIFA Defence Fund

The ACIFA defense fund continues to grow and unfortunately the realities of its necessity are becoming more apparent.

At the time of this report's submission (April 6, 2022), none of our ACIFA colleges have yet ratified a collective agreement. While we all hope to settle collective agreements without the need for job action, we are increasing our knowledge and understanding of these realities through connections and education. More to come.

ALBERTA 2030

One year later, the full vision of what Alberta's 2030 for post-secondary and its implications for institutions still remains to be seen.

<https://www.alberta.ca/alberta-2030-building-skills-for-jobs.aspx>

[Performance based funding \(PBF\)](#) metrics will need to be met by each institution to receive their full annual funding; 40% of that funding will be tied to the metrics by 2022/2023.

Read the Ministry business plan for Advanced Education [here](#)

ACIFA Government Relations

ACIFA Faculty Association presidents continue to meet every few months with Minister of Advanced Education, Honorable Demetrios Nicolaides and have shared minutes of these

meetings with membership. We will continue to work with the Minister and his department to assure that the government hears the concerns of faculty.

Public Interest Alberta (PIA)

As your VP external, I have been regularly attending PIA meetings to ensure we have a strong partnership. PIA continues to campaign strongly for the public sector, including post-secondary. Please follow PIA if you can. Check out their latest campaigns at <https://www.pialberta.org/campaigns>

Sincerely,

Gail Hiar

VP External

Campus Alberta Grant 2022/2023 Reductions by Institute

Athabasca University	Unknown
MacEwan University	0%
Mount Royal University	-1.9%
University of Alberta	-10.7%
University of Calgary	-6%
University of Lethbridge	-5.2%
Alberta University of the Arts	-3.9%
Banff Centre for Arts and Creativity	Unknown
Bow Valley College	Unknown
Keyano College	-5.3%
Lakeland College	Unknown
Lethbridge College	-5.7%
Medicine Hat College	<-1%
NorQuest College	-3.7%
Northern Lakes College	Unknown
Olds College	-3.25%
Portage College	-3.5%
Northern Alberta Institute of Technology (NAIT)	-5.7%
Northwestern Polytechnic	-5%
Red Deer Polytechnic	-6.4%
Southern Alberta Institute of Technology (SAIT)	-1%

ACIFA VP Negotiations Advisory Committee

Prepared by Ryan Kaupp

It is hard to believe that two years have gone by since I was elected to my position. It has been a very different two years since my last time in office, eight years ago. Things have sure changed, and we as instructors or elected officers have gone through some challenging times. Dealing with Covid has allowed us to start using different means of communication be they Zoom or Teams. We could still find away to try and get business done or even teach, for that matter. I think one of the positives I can take away is that being forced to use new technology has made it more convenient to be able to call meetings as needed, be it Presidents Council, PAC or NAC, and Executive meetings. It has allowed us all, in my opinion, to be able to keep up to date on the ongoing changes. I feel that this has become a great accomplishment, and most importantly, a means to save money. However, it has also changed, in my mind, the operation of ACIFA.



We are getting closer to be completely operating under the flag of the Labour Relations Act and moving farther away from the Post-Secondary Learning Act. I feel how we have changed in the way we bargain has changed the role of the VP Negotiations. That is why earlier this year I challenged the Executive to come up with a new job description for the VP of Negotiations. That motion came to fruition at the Special Assembly where we voted to replace the VP NAC role with a VP Communications role. I feel this change is valuable as we now can use our resources more efficiently and more effectively.

Under the PSLA and having binding arbitration as a guide, we as institutions basically had a common goal, and we all worked together to achieve that goal. If we could not achieve that goal, we went to arbitration and, for the most part, were awarded what other institutions with successful bargaining were able to achieve. With the Labour Relations Act and the ability to strike or Administration lock us out, it has changed how we all try to achieve our different goals. Because of this change, in my mind it made it necessary to look at the role of the VP Negotiations. I feel that Brian's role has become more solidified in ACIFA because of those differences we are now encountering. In "the old days," I could report on what most of us were doing, where today there are things I could report on by mistake that should have been confidential for the time being. That is why my report is so different from years ago, because currently many or all of us are at the bargaining table, and each one of us is dealing with different challenges with different articles. Because Brian is on the front lines with all these issues at all the different institutions, it is only proper that Brian and only Brian report on the progress of bargaining, or possible downfalls if at that time they could be reported.

I look forward to seeing how ACIFA grows over the next two years, with the new individuals elected to their new roles, and continue to work hard for the institutions they represent. I am concerned with the Alberta Government involvement in bargaining, and their mandate letters will be a bigger challenge for ACIFA in the next couple of years. I think the next group of Executive Officers will have to be on the lookout for the Provincial Government regardless of who is elected in the next election; I believe they are going to try and drive all post-secondary

institutions into sector bargaining, and that - to me - is not a good place to be for unique operations of all our institutions.

So, as you can see, we have a lot of work ahead of us, and I hope the next group of Officers are up to the challenge.

In closing, I want to thank you all for all your support over the six years I was your VP Negotiations Executive member. My term has come to an end, and I am not seeking re-election as I am one year away from retirement if I so choose to take it. I feel that it is time for new blood and new ideas to move us all forward.

Thank you all again, and best of luck to the new elected members of ACIFA.

Ryan Kaupp
VP Negotiations

ACIFA VP Professional Affairs Report

Prepared by Brooklin Schneider

The Professional Affairs Committee (PAC) met January 29, 2022. Discussions at this meeting included ongoing challenges of working under public health restrictions, teaching in person classes, remotely/online, and in hyflex/hybrid modalities. The PAC also discussed issues arising from academic integrity concerns, contract cheating, and strategies to support international students in this regard.

ACIFA Executive have also taken the PAC's concerns about contract cheating forward to the Minister of Advanced Education. Working with the Alberta Council on Academic Integrity, ACIFA Executive and the PAC will continue to advocate for academic integrity and seek ways to address the growing challenge of contract cheating in Alberta postsecondaries. This government advocacy is expected to continue into 2023.

NorQuest's Leslie Sayer, and former ACIFA Acting President, was contracted to produce an ACIFA Awards promotional video, which makes its official debut at the conference. The PAC thanks Les for his great work and hopes the video will encourage members to apply for awards in the coming years. ACIFA members do great work and it's always a highlight for PAC members to review applications and learn what our colleagues are doing and accomplishing in their roles.

We look forward to finally gathering for the ACIFA 2022 conference at Jasper Park Lodge. The PAC has adjudicated thoroughly impressive awards applications and looks forward to formally honoring and celebrating winners for nine awards from 2019, 2020, and 2021. I have the unique pleasure of announcing a chorus of winners and invite all attendees to join us for the celebration.



ACIFA VP Finance and Records Report

Prepared by Cameron Gall

I took over the Treasurer role from the very capable hands of Cheryl Meheden. With her leadership and Victoria's help this steep learning curve was a smooth process. It has been a great learning experience and I look forward to another year as Treasurer now that I have my feet wet.

In the 2020/2021 budget year we had a surplus of \$133,000. \$125,000 of that excess was moved to the defence fund. This year we are projected to have a budget deficit of \$58,000, but we won't be sure of the numbers until year end. Many factors affect the outcome, including the number of attendees to the AGM and annual conference. The ACIFA executive team has been examining ways that we can control or reduce costs as we move into the future. Our goal is to balance cost with benefit to our members. Our defence fund will be just over \$1 million or 10,000 work-days by June 30, 2022. To put that in perspective, ACIFA could help fund a 10-week work stoppage for a 200-faculty institution. This is a great achievement in a short time, but we need to and plan to increase this fund. In this turbulent bargaining environment we need a strong defence fund to protect our members.

I am also your LAPP representative and in our semi-annual meeting in April we were told that LAPP is 123.9% funded with a surplus of \$12 billion. This means that we are sufficiently funded to pay for our members benefits plus a cushion of 23.9%. LAPP is looking at keeping contribution rates constant or even possibly lowering them in the future. LAPP is celebrating their 60-year anniversary.



ACIFA Budget: Actuals for 2021-2022 and Proposed 2022-2023

	ITEM	Jul 2020 - Jun 2021	Actual to Apr 6, 2022	Budget 2021/22
	REVENUE		REVENUE	
1	Institutional Fees	1300	1,300	1,300
2	Member Fees	441,715	455,289	453,000
3	Other Income	18,000		18,000
4	Tfr from RR - PD	6,000		
5	Tfr from RR - Capital	1,500		1,500
6	Tfr from RR - Auto			
7	Interest Income	5,000	693	3,410
8	Conference Registration (2022)	158,700	17,693.00	
9	Conference Registration (2023)			144,900
10	TOTAL REVENUE	632,215	457,282	622,110
		EXPENSES		
	COMMITTEE COSTS		COMMITTEE COSTS	
11	President's Release/Stipend	33,000	22,500	33,000
12	President's Expenses	9,000	3,680	7,000
13	Executive Council	10,200	2,737	10,200
14	Presidents' Council	25,500	7,273	25,500
15	NAC	15,200	-	15,200
16	PAC	15,200	-	15,200
17	Staff Expenses	3,500	2,107	3,500
18	TOTAL COMMITTEE COSTS	111,600	38,297	109,600
		CONFERENCE COSTS		
19	Registration and Payment Fees	2,500		2,500

20	Swag	3,750		3,750
21	Breakout, AV Costs and Presenter Gifts	5,500		2,500
22	Host Committee Chair and Committee Gifts	3,900		3,900
23	Conference Materials	2,000		2,000
24	Speakers/Entertainment/AV	23,500	11,025	23,500
25	Award Winners (7)	21,000		10,000
26	Invited Guests	2,000		2,000
27	Conference Contract Expense paid to venue	120,000		125,000
28	TOTAL CONFERENCE COSTS	184,150	11,025	175,150
	LRO EXPENSES			
29	LRO Expenses	8,000	7,892	9,500
30	Vehicle Insurance	3,000	2,213	3,000
31	TOTAL LRO EXPENSES	11,000	10,105	12,500
	COMMUNICATIONS			
32	Telephone	950	754	950
33	Internet & Security	2,000	1,775	2,500
34	Website/Collab. Software	12,000	363	2,000
35	TOTAL COMMUNICATIONS	14,950	2,892	5,450
	ADVOCACY			
36	Climate Survey	350	378	400
37	Advocacy Activities	30,000	7,040	18,000
38	Public Interest Alberta	3,000		3,000
39	CAUT Fees	21,000	15,952	21,000
40	TOTAL ADVOCACY	54,350	23,370	42,400
	OFFICE OPERATIONS			
41	Salaries and Benefits	216,000	158,782	215,000
42	Insurance	1,200	1,184	1,700

43	Rent/Moving/Office Upgrades	30,500	23,882	30,500
44	Subscriptions & Dues	2,500	905	2,000
45	Office Supplies	4,000	2,582	5,000
46	Staff PD* see restricted reserves	6,000	462	-
47	Bank & Financial Charges	1,500	679	1,000
48	Professional Fees	38,000	5,351	7,000
50	Capital Items* see restricted reserves	1,500	1,207	1,500
51	Car Reserve* see restricted reserves	3,000		3,000
52	Car Purchase			
53	TOTAL OFFICE OPERATIONS	304,200	195,034	266,700
54	Association Support			
55	Contingency	10,000		10000
56	TOTAL	10,000	0	10000
57	Total Expenses	690,250	280,724	621,800
58	Surplus/Deficit	-58,035	176,558	310

We currently have the following in internally restricted reserves:			
	Balance July 1, 2021	Available for 2022/23	
Legal Defence Fund	47,534	47,534	
Legal	30,000	29,883	
Advocacy	14,027	39,027	
*Staff PD Fund	10,003	15,541	
*Capital Fund	0	1500	
*Automobile Reserve vehicle purchased April 4, 2019 for \$28,500	16,300	19,300	Normally replaced every 5 years

**Alberta Colleges & Institutes Faculties Association
Balance Sheet As at 04/06/2022**

ASSET

Defense Fund

Bank Account - Defense Fund	708,829
GIC Investments - Defense Fund	105,474

Defense Fund Assets	<u>814,303</u>
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ASSETS - ACIFA GENERAL

Petty Cash	0.00
Bank Account - Current	423,941.55
Paypal	37.10
Guaranteed Investment Certificates	710,896.00
A/R Association dues	0.00
A/R CAUT dues	<u>0.00</u>
A/R dues total	0.00
A/R Trust Account Receivable	0.00
Accounts Receivable	203,111.47
AR - Staff	0.00
A/R other	0.00
Accounts Receivables Total	0.00
Travel Advance	0.00
CAUT Prepays	0.00
Prepaid Expenses	<u>10,256.57</u>
Prepays total	10,256.57
Spring Conference Advance	0.00
Furniture & Equipment	0.00
Computer	0.00
Leasehold Improvements	0.00
Accum Depn - Furniture & Equipment	0.00
Accum Depn - Computer	0.00
Accum Depn - Leasehold Improvements	0.00
Automotive Equip	28,500.02
Accum Amort Automotive	-9,298.13
Deposits	<u>-132.03</u>
Assets: Total	<u>1,367,312.55</u>

TOTAL ASSET	<u><u>2,181,615.50</u></u>
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LIABILITY

Liabilities

Accounts Payable		-3,000.00
Accrued Payable		4,427.50
Clearing Account		0.00
Deferred Membership Dues		18,694.08
Deferred Conference Registration Fe		0.00
E.I. Payable	0.00	
C.P.P. Payable	0.00	
Health Insurance Payable	562.90	
Tax Payable - Employee	<u>0.00</u>	
Payroll Remittance Payable		562.90
Legal Defence	0.00	
Advocacy Fund	0.00	
Staff PD Fund	0.00	
Capital	0.00	
Automobile reserve	<u>0.00</u>	
Internally restricted accounts		0.00
VISA Payable		0.00
Prepaid Payment		-42.28
Vacation Payable		<u>0.00</u>
Liabilities: Total		<u>20,642.20</u>
TOTAL LIABILITY		<u>20,642.20</u>
EQUITY		
Net Assets		
Legal defence fund	47,534.00	
Advocacy fund	23,698.00	
Staff PD fund	11,532.00	
Capital Fund	8,592.00	
Automobile Reserve	<u>36,000.00</u>	
Internally restricted		127,356.00
Members' Surplus		1,639,354.43
Members' Surplus - Fixed Assets		0.00
Current Earnings		<u>372,286.11</u>
Equity: Total		<u>2,138,996.54</u>
TOTAL EQUITY		<u>2,138,996.54</u>
LIABILITIES AND EQUITY		<u><u>2,159,638.74</u></u>

Restricted Reserve Amendments

In 2011, Presidents' Council approved the creation of a Legal Defence Fund accessible by ACIFA member Associations.

The purpose of the Legal Defence Fund was to assist ACIFA member Associations with extraordinary or onerous legal expenses in legal or judicial proceedings, subject to approval by Presidents' Council, based on a certain criteria.

Contributions to the fund were voluntary donations by ACIFA member associations, separate from any regular dues and from ACIFA's annual budget and budget approval process.

Since the fund began in 2011, it has never been accessed.

As the need for more legal opinions increases, the money might be better used by merging the legal and legal defence fund reserve.

Motion: To merge the legal defence fund restricted reserve with the legal restricted reserve.

Election of Officers

Nominations for 2022/23 Executive Council

Nominations remain open until the election takes place at the Annual General Meeting on Tuesday, May 10. Below are the positions up for election and the members willing to let their names stand. Each position is a two year term. The following nominations have been received to date.

Vice-President Communications:

Les Sayer- NorQuest College

The Vice-President Communications shall:

- a. compile and edit the ACIFA newsletter
- b. create and maintain a social media presence;
- c. maintain and regularly update the ACIFA website;
- d. secure and make available ACIFA's logo and monitor the formatting of external communications
- e. present an annual report to the Association
- f. fulfils such other duties and responsibilities that may be assigned by the President.

Vice-President External:

Gail Hiar- Portage College

The Vice-President External shall:

- a. at the direction of the President, act as the official liaison between ACIFA and the federal association of which ACIFA is a member;
- b. communicate to and consult regularly with Presidents' Council and the Executive on the activities of the federal association of which ACIFA is a member and on issues relative to the federal government's jurisdictional authority on post-secondary education and related matters;
- c. at the direction of Presidents' Council or the Executive, represent the views of ACIFA on policy or business matters that may arise at official assemblies of the federal association of which ACIFA is a member;
- d. report annually on his or her activities to the Annual General Meeting;
- e. fulfill such other duties and responsibilities that may be assigned by the President.

President:

Blair Howes- SAIT

The President shall:

- a. encourage and assist the development of, and adherence to, goals and policies in the ACIFA which are consistent with its Objectives;
- b. act as official spokesperson of the Association in all external contacts, as directed by the Association, Executive Council or Presidents' Council;
- c. have the authority to interpret the Constitution of this Association and his/her interpretation shall be conclusive and in full force and effect unless reversed or changed by the Presidents' Council, or an Annual General Meeting or Special Assembly of the Members. Full and final authority shall rest with the Annual General Meeting or Special Assembly of the Members.
- d. chair all Association meetings, or designate the Vice-President;

- e. be empowered to countersign cheques;
- f. be an ex-officio member of all Association committees;
- g. encourage liaison between the Association and other individuals and groups;
- h. supervise employees of the Association;
- i. assign duties and responsibilities of his/her office to of the Executive Council by mutual agreement and in accordance with this Constitution; and
- j. present an annual report to the Association.