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**Alberta Colleges & Institutes Faculties Association**

**2024 Annual Spring Conference -** **May 12-14, 2024**

**Theme Strands:**

1. ***Engagement:*** Students, Colleagues, Faculty Associations
2. ***Balance & Boundaries:*** Classroom, workplace, connection & support
3. ***Solidarity:*** Strength, Stronger together, provincial bargaining

Taking place at Jasper Park Lodge

hosted by the NAIT Academic Staff Association

***Submission Deadline January 19, 2024***

* **SPACE IS LIMITED, SO PLEASE SUBMIT EARLY.**
* Submissions should be emailed to [admin@acifa.ca](mailto:admin@acifa.ca)
* You will be notified by mid-February about the status of your proposal.
* Sessions will be scheduled for Monday, May 13 and Tuesday, May 14

**Session Coordinator/Presenter:**

Name:   
Institution & Department:   
E-mail:   
Phone:

**Co-Presenter:**

Name:   
Institution & Department:   
E-mail:   
Phone:

**Co-Presenter:**

Name:   
Institution & Department:   
E-mail:   
Phone:

**Theme Strands**

* Engagement
* Balance & Boundaries
* Solidarity
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Identify Strand:**

**Session Title (maximum 10 words):**

**25-word summary of your presentation.** (This will appear in the conference program.)

**Session Format:** (select one)

* Panel w/papers
* Panel Discussion
* Lecture
* Demonstration
* Activity
* Workshop
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Session Format Choice:

**Session Length:** (all sessions are to be an hour unless it’s an activity)

#### 60 minutes – requires technology (presenter brings own laptop)

#### 60 minutes – no technology

#### 90 minutes – requires technology (presenter brings own laptop)

* 90 minutes – no technology
* Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(All times to include presentation and question periods where applicable.)

**Abstract (maximum 300 words)**:

**Presentation Activities, if applicable.**

### Additional Information for Session Presenters:

* 1. Session presenters who choose to attend the whole conference **must submit a CONFERENCE REGISTRATION FORM. Presenters are responsible for paying their own registration costs entirely.**
  2. All session presenters, co-presenters/panel members **are responsible for booking and paying for their own accommodation entirely**. Presenters, co-presenters, and panel members are required to book and pay for their own guestroom at the Jasper Park Lodge for **all** the nights they’ll need. Please indicate that you are with the ACIFA Conference to obtain the special conference rate.
  3. All session presenters, co-presenters/panel members are also responsible for their own travel and other related costs.